

Bylaws of the Greenwood Neighborhood Association Council



NEIGHBORHOOD ASSOCIATION COUNCIL

Our Vision

Greenwood neighborhoods are the foundation for healthy, safe, active and inspired living.

Mission

Greenwood neighborhood residents address issues and celebrate successes through partnerships and learning opportunities.

Bylaws of the Greenwood Neighborhood Association Council

Article I. **Name**

The name of the organization shall be the Neighborhood Association Council (NAC).

Article II. **Bylaws**

These bylaws constitute the code of rules adopted by the Neighborhood Association Council for the regulation and management of its affairs.

Article III. **Purpose**

The purpose of the Neighborhood Association Council is to assist the individual and collective neighborhood associations through 1) sharing ideas and experiences, 2) supporting each others' activities, 3) assisting in forming new associations, 4) educating council and associations members and 5) participating in the activities of Healthy Greenwood Neighborhoods, Inc., Greenwood City and County as a whole.

Article IV. **Location**

The initial registered office in the State of South Carolina shall be 110 Phoenix Street, Greenwood, South Carolina 29646. Thereafter, the registered office may be located, as the Council shall decide.

Article V. **Area Served**

The boundaries of the area with which the Neighborhood Association Council shall be concerned will coincide with those of Greenwood County.

Article VI. **Membership**

Section A.

The President, Board Members and residents of an established neighborhood, homeowner and community (club) association shall be eligible for membership in the Neighborhood Association Council.

Section B.

An individual shall be considered a member of the Neighborhood Association Council if duly elected to the Board of Directors of a community organization, or appointed by its President.

Section C.

A member of the Neighborhood Association Council shall have voting privileges in the selection of the officers (Executive Committee) of the council, approving or amending these bylaws or approving general activities of the Council. Each neighborhood shall have one vote.

Section D.

There shall be two classes of membership: Regular and Honorary.

Article VII. **Officers and election of the Executive Committee**

Section A.

Officers of the Council (also known as the Executive Committee) will be 4 in number: Chair, Co-Chair, Secretary and the Executive Director of Healthy Greenwood Neighborhoods, Inc. The Executive Committee shall include also the immediate past chair.

Section B.

The Chair will appoint a nominating committee of not less than three (3) members, each from a different association in October of each year.

The nominating committee will recommend a slate of proposed officers to the membership at the November meeting

Nominations will be accepted from the floor at the November meeting.

All candidates must give prior approval of their candidacy.

Section C.

A member of the Neighborhood Association Council shall have voting privileges in the selection of the officers (Executive Committee) of the council, approving or amending these bylaws or approving general activities of the Council. Each neighborhood shall have one vote. Officers shall be elected by secret ballot from among the members of the Council by a simple majority. Except for the Healthy Greenwood Neighborhoods Executive Director, who is assigned by participating sponsors.

Section D.

Each Executive Committee member may serve a two (2) year term (except the Executive Director of Healthy Greenwood Neighborhoods, Inc.). And each Executive Committee members can serve up to Two (2) year consecutive terms if the membership agrees to vote them in for two (2) additional years. Election for officers will take place in even years, unless deemed necessary by the Executive Director of Healthy Greenwood Neighborhoods, Inc. Members shall be elected by a majority vote of the NAC members present during the election meeting held in November of even years. Elections for the NAC Executive Committee shall be held bi-annually on the second Monday in November.

Section E.

The duties of the officers is as follows:

- 1) **Chair** – Shall conduct all council meetings; work with the Executive Director of Healthy Greenwood Neighborhoods, Inc. and other members of the Executive Committee to determine programs and policy for the Council; appoints and is an ex-officio member of all standing and ad-hoc committee.
- 2) **Co-chair** – presides in the absence of the Chair; offers input to the Executive Committee; assists standing and ad-hoc committees as requested and acts as a resource for individual community organizations if requested.
- 3) **Secretary** – keeps and maintains records of all actions taken at NAC and Executive Committee meetings and assists chair and co-chair as required.
- 4) **The Immediate Past Chair** – shall act as advisor and resource person to the Executive Committee.

Section F.

Should an officer be unable to serve for any reason, a replacement can be elected by a majority vote of the Council members present to fill the un-expired term. The Chair may appoint a replacement if the un-expired term is less than three (3) months. All resignations must be addressed to the Council/Chair and the Executive Director of Healthy Greenwood Neighborhoods, Inc. in writing.

Section G.

If any member of the Executive Committee misses three (3) consecutive executive meetings, the executive committee will request that members' resignation. A replacement will either be elected or appointed by the Chair per Article VII, section F.

Article VIII. **Meetings**

- A. The Council will meet monthly on the second Monday of each month unless the Executive Committee deems a change necessary or a majority voice vote of the membership.
- B. The Executive Committee and all committees appointed by the Chair will meet in a timely manner as required to accomplish their purpose.

Article IX. **Fiscal Year**

The fiscal year will be January 1 though December 31. As there are no monies directly controlled by Council, these dates shall pertain only to the term of office.

Article X. *Amendments*

These bylaws may be amended by a 2/3's vote of the Council Membership provided a 30-day written notice has been given to the membership.

Article XI. *Ratification*

These bylaws will be circulated to the membership at least fifteen (15) days prior to the date of the meeting at which ratification is requested. They may be emended before ratification or amended after ratification.

Article XII. *Continuity*

Created: November 22, 1999
Circulated: December 13, 1999
Ratified: January 10, 2000
Distributed as ratified: February 2000
Amended: March 2001
October 2007